

**HIMACHAL PRADESH  
PUBLIC SERVICE COMMISSION**

**INSTRUCTIONS TO CANDIDATES FOR SAS (OB) ENTRANCE EXAMINATION, 2017 FOR INITIAL SELECTION OF CANDIDATES FOR UNDERGOING SAS (OB) TRAINING AT HIPA, ADVERTISED VIDE ADVERTISEMENT NO. 11/2017 DATED 15-09-2017.**

- Very Important:-**
- 1** The candidate will only write his/her Roll No., Name of candidate, category, Examination name, Centre, Subject/Paper and Date on the outer sheet (of pink colour) attached with the Answer Book and not to write anything on the title Page of the Answer Book/ supplementary Book(s).
  - 2** All the candidates will hand over a copy of NOC duly issued by present employer (appointing authority) along with service certificate with date of issue on the day of entrance examination to the respective invigilator in the examination hall / rooms failing which their candidature will be cancelled.
  - 3.** The SAS (OB) Entrance Examination, 2017 is being conducted by the H.P. Public Service Commission for all provisionally admitted candidates on the basis of claim furnished by them in their online application for undergoing training at HIPA. Scrutiny of documents of all appeared candidates will be done after the conduct of entrance examination in order to ascertain their eligibility as per terms and conditions of Advertisement / R&P Rules / instructions / Rules of Business of the Commission etc.
  - 4.** The candidate shall not bring any article such as loose papers, books, notes, electronic or any other type of calculators, log tables, slide rules etc. into the examination hall. He / she is also not permitted to carry in the examination hall / room pager, mobile phone or any other type of gadget / electronic device for communication, as arrangement for their safe custody cannot be assured. Therefore, the candidate should ensure that they are not in possession of any kind of such articles / devices before they enter the premises / examination hall.

The candidate must read the following instructions carefully. Failure to observe any instruction will render him/her liable to such action as the Commission may deem fit to take under the facts and circumstances:-

1. You have been provisionally admitted to appear in SAS (OB) Entrance Examination being conducted by the Commission on 22<sup>nd</sup> and 23<sup>rd</sup> March, 2018 on the basis of claim furnished by you in your online application and your candidature is liable to be cancelled if you are found to be ineligible for the above mentioned Entrance Examination at any stage of the selection process or thereafter. No representation against such cancellation will be entertained by the Commission.
2. Your admission to this Entrance Examination is purely provisional. The candidate should ensure that they fulfill all eligibility conditions for admission to examination. The admission letter does not imply that your candidature has finally been approved / cleared by the Commission or that the entries made by you in your online application for the entrance examination have been accepted by the Commission as true and correct. **Scrutiny of documents of all appeared candidates will be done after the conduct of entrance examination in order to ascertain their eligibility as per terms and conditions of Advertisement / R&P Rules / instructions / Rules of Business of the Commission etc. As such ineligible candidates need not to come for the entrance examination.**
3. Your eligibility in terms of age, essential qualification, category and experience etc. shall be reckoned as on the last / normal date of receipt of online application i.e. 04-10-2017.
4. Onus of proving that you are eligible for the above mentioned Entrance Examination lie upon you only. If the date of notification / declaration of result is not indicated in the certificate / degree / marks list, the date of issue of certificate / degree / marks list shall be deemed as date of acquiring essential qualifications. If you fail to produce any of the certificate(s) which is necessary to determine your eligibility and / or you are found ineligible vis-à-vis age, qualification, category claim and experience etc., your candidature is liable to be cancelled.
5. You are advised to reach the examination centre on the scheduled date at least 30 minutes before the commencement of the Entrance Examination. The candidate shall enter the examination Hall / Room 20

minutes before the scheduled time for the commencement of the Entrance Examination. You will not be allowed to enter the examination hall / room 30 minutes after the commencement of the Paper in each session. The Answer Book will be supplied to you 20 minutes before the actual time prescribed for the commencement of the Paper in each session. No candidate will be permitted to leave the examination Hall / Room till the expiry of HALF TIME.

6. You should bring your admission letter-cum-identity card downloaded from the website of the Commission in the examination centre. The candidate should paste self attested latest passport size photograph on the admission letter-cum-identity card in the space provided for the purpose. No candidate will be allowed / entertained to appear in the Entrance Examination without his/her Admission letter-cum-Identity Card with photograph. Discrepancy, if any, in the Admission Letter be brought to the notice of the Commission.
7. You are responsible for safe custody of Admission Letter and that, in the event of your Admission Letter being used by any other person for securing admission to this entrance examination, the onus lies upon you only to prove that you have not procured the services of an impersonator.
8. The candidate should note that his/her name in the Admission Letter might have been abbreviated due to technical reasons. No correspondence in this regard will be entertained by the Commission.
9. The Commission does not supply any article of stationery except authorized Answer Book / Supplementary Books for use in the Examination.
10. Smoking and taking tea is strictly prohibited inside the examination Hall / Room.
11. While going to the toilet the candidate should turn his/her Answer Book upside down.
12. The candidate will furnish such necessary and correct information as may be asked for, from him /her in the Examination Hall by the Invigilator / Deputy Superintendent / Centre Superintendent.
13. Carrying or uses of Mobile Phones, Pager or any other communication device are banned in the examination venue.
14. The candidate must cross the page(s) left blank in his/her Answer Book or Supplementary Answer Book, as the case may be, after attempting the last question during the allotted time in each paper of examination. All parts of a question should be attempted at one place.
15. Category claimed by you in your online application as well as shown in your admission letter will not be allowed to be changed after the conduct of Entrance Examination.
16. You are informed that this examination has been brought under the purview of the H.P. Prevention of Malpractices Act, 1984 and therefore, all such candidates who are apprehended while taking the examination will be dealt with the provisions of the said Act.
17. Re-evaluation or rechecking of Answer Books is not permissible nor the Commission enter into correspondence in this regard.
18. No candidate shall go outside the examination hall / room for any purpose, whatsoever, without prior permission of the Centre Superintendent.
19. No candidate shall go to the toilet during the last 15 minutes of the examination.
20. The candidate should note that he / she should not stand near or loiter in and around the examination Hall / Room after being permitted to leave on conclusion of the examination in each session.
21. A candidate is allowed to appear only in the examination centre allotted to him / her.
22. No T.A / D.A. will be paid for appearing in the Entrance Examination.

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